

## The City of Reda, Poland *case study*

### 1. **Project title:**

“E-district” - Development of Electronic Public Services in Wejherowski District

### 2. **The goal of the project:**

“E-district-development of Electronic Public Services in Wejherowski District” is to increase the accessibility of residents and economic entities to electronic public services, rationalization of services in municipalities of Wejherowski District and other public institutions, popularization of information society (mainly an electronic signature), increase the accessibility of residents to information, increase effectiveness of administration function.

### 3. **Background information:** (project location, launch date, start date of the operational phase, project field)

- A project localization: Pomeranian Region, Wejherowski District, cities: Reda, Rumia, Wejherowo, boroughs: Choczewo, Gniewino, Linia, Luzino, Łęczyce, Szemud, Wejherowo
- Works connected with the project realization are intended to be started in June 2004 and finished in December 2006.
- The project includes: building the district network of Public areas of Internet Access, rebuilding and modernizing of LAN JTS network, ensuring safe connection between LAN JST and Internet, purchasing hardware, implementing the system of the City Hall Management Support including Tax information System together with server, purchasing and implementing electronic document circulation and information management “e-circulation” creating Date Archive System, implementing transactional internet-portal e-district, implementing safe electronic signature.

### 4. **Entity responsible for implementation:** Wejherowski District.

### 5. **Description of content and services**

- Major objectives - The main aim of the project in question is to increase the accessibility of residents and economic entities to electronic public services, rationalization of services in municipals of Wejherowski District and other public institutions, popularization of information society (mainly an electronic signature), increase the accessibility of residents to information, increase effectiveness of administration function.
- Needs Assessment and Priority Setting -
- Policy and Regulatory Framework - according to article 58 point 2 of act from 18<sup>th</sup> September 2001 concerning the electronic signature. The authorities in four years since the day it was put into force are obliged to make it possible for certification services addressee to file applications and others by the net if law rules require their specific form or specimen. The mention act became the law on the 15<sup>th</sup> August 2004 which means that the date of accepting electronic applications is due to 15<sup>th</sup> August 2006. Currently the Polish Parliament is working on the bill concerning computer development some entities realizing Public tasks.
- Services provided - providing residents with the access to contact the public services by the net
- Partners - Wejherowski District, cities: Reda, Rumia, Wejherowo, boroughs: Choczewo, Gniewino, Linia, Luzino, Łęczyce, Szemud, Wejherowo

- Financial Mechanism - a very crucial point of the project, which was specifically defined in the agreement, is the way of necessary financial means to realize the project. Boroughs will transfer a certain amount of money- necessary to support their part of project- annually up to the particular date to transfer to the bank account defined by the district. After finishing every stage of the project the district will send to the Borough a financial account concerning the use of donation. The money not used will be given back. The district will give the amounts of donation back to the boroughs after receiving the money from the European Fund Regional Development. The money will be sent to the boroughs bank account within 14 days of its transfer into the district account. The boroughs can control the use of the money according to legitimacy, usefulness, purpose and management criteria relative secure adequate sources to realization tasks of the projects. All the boroughs have investments plans for 2005 and 2006. due to the fact that project is being realized within the frames of Integrated Operation Program Regional Development the reimbursement will be as high as 75% of all costs. The remaining 25% will be provided from the budgets of local governments mentioned above.

## **6. Technical solutions**

Description of technical solutions used in this project - the computer systems purchased during realization of the project should be adequate to ISO 9126 standard and should be functional, reliable, effective, useful, and movable. Purchased hardware will be compatible with current EU law regulations concerning telecommunication devices - directives 99/5/ETC(RTTE) and other electric and electronic goods - directives 73/23/EEC(LVD) and 89/336/ECC(EMC).