



# "E-GOVERNANCE" Digital Local Agenda Awareness Raising Workshop

12 – 14 March 2007 Płock, Poland

## Agenda

### Day 0: Sunday, 11 March 2007

Arrival of participants in Płock and hotel check-in

21:00 **Session I: Registration and Ice-Breaking (Petropol Hotel)**

### Day 1: Monday, 12 March 2007

- 10:00 - 10:45 **Session II a: Opening and introductions**  
*Key Notes of the Representatives of the Workshop Partners*
- 10:45 - 11:00 **Session II b: Opening and introductions**  
*Each participant will briefly introduce himself and the respective city*
- 11:00 - 11:30 Coffee Break
- 11:30 - 12:30 **Session III: E-Governance at Local Level**  
*Mr. Hannes Astok- Vice-President of Tartu City Council, Estonia*
- 12:30 - 12:45 Q&A
- 12:45 - 13:30 **Session IV: Programme and methodology presentation**  
*Mr. Alexis Roussel – UNITAR*
- 13:30 - 13:45 Q&A
- 13:45 - 15:30 Lunch
- 15:30 - 17:00 **Session VI a: Knowledge Management**  
*Self-Assessment by participating cities (through working groups discussion and preparation of presentations)*
- 17:00 - 17:15 Coffee break
- 17:15 - 18:30 **Session VI b: Knowledge Management – cont'**
- 19:00 Dinner at the hotel

**Day 2: Tuesday, 13 March 2007**

- 09:00 - 09:15 **Presentation of the results from the previous day**
- 09:15 - 09:30 **Session VII: Presentation of Self-Assessment results**  
*UNITAR*
- 09:30 - 10:15 **Session VIII a: 1<sup>st</sup> round discussion: peer assist exercise**  
*Participants*
- 10:15 - 10:30 Coffee Break
- 10:30 - 11:00 **Session IX: Presentation of Digital Local Agenda**  
*Mr. Leonardo Ardanza – Deputy Director CIFAL Bilbao*
- 11:00 - 11:15 Q&A
- 11:15 - 12:30 **Session VIII b: 2<sup>nd</sup> round discussion: building knowledge assets - continued**  
*Participants*
- 12:30 - 13:00 **Session VIII c: Report on Knowledge Assets in plenary**  
*Group leaders*
- 13:00 - 14:00 Lunch
- 14:00 - 14:30 **Session IX: Financing opportunities for the cities partnerships**  
*Sylwia Klatka – Managing Director, ConVoco*
- 14:30 - 14:45 Q&A
- 14:45 - 15:45 **Session X a: Knowledge Fair: preparation of individual action plan**  
*Participants*
- 15:45 - 16:00 Coffee break
- 16:00 - 16:30 **Session XI: Guidelines for the Institution of One Stop Shops**  
*Dobrica Milovanovic – President of the Kragujevac City Assembly*
- 16:30 - 16:45 Q&A
- 16:45 - 17:30 **Session X b: Knowledge Fair – cont. – preparation of individual action plan**
- 19:00 Dinner at Klub Prawnika Restaurant

**Day 3: Wednesday, 14 March 2007**

- 09:00 - 09:15 **Presentation of the results from the previous day**
- 09:15 - 09:45 **Session XII: Regional support for e-governance projects in the period 2007 - 2013 - Silesia case study"**  
*Mr. Patryk Bialas – Marshal Office of the Silesia Region*
- 09:45 - 10:00 Q&A
- 10:00 - 11:00 **Session X c: Finalization of Individual Action Plan**
- 11:00 - 11:15 Coffee break
- 11:15 - 11:45 **Session XIII: Płock Case Study**  
*Mr. Krzysztof Buczkowski – Member of Płock City Council, President of the Innovation Centre of the Information Society*
- 11:45 - 12:00 Q&A
- 12:00 - 12:30 **Session XIV: Private sector support for the Digital Local Agenda of the cities**  
*(Alcatel)*
- 12:30 - 12:45 Q&A
- 12:45 - 14:00 Lunch
- 14:00 - 15:30 **Session XV: Presentation of individual action plans**  
*Facilitator: UNITAR*
- 15:30 - 16:00 **Conclusion / Evaluation**
- 16:00 - 16:30 **Presentation of Certificates / Photo Session**
- 16:30 **Closing**
- 19:00 **Dinner at "Pod Strzechą" Restaurant**

**Day 4: Thursday, 15 March 2007 Departure of Participants**

**Please contact the organizers for more details:**

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